



Town of Wenham

Selectmen / Town Administrator

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MEMORANDUM

TO: Board of Selectmen
FROM: Peter Lombardi, Town Administrator
RE: Town Administrator's Report
DATE: July 16, 2018

Personnel

We extended the deadline to accept applications to fill the Finance Director / Treasurer Collector position to Monday July 9 and will now be bringing in several candidates for initial interviews in the next few weeks. I would expect finalists to be interviewed by the Board of Selectmen at one of their meetings in August. In the meantime, our consultant will be working with our current Finance Director to ensure that the essential Treasurer/Collector duties will be performed during this transition period.

Over the past few weeks, we have conducted interviews to fill the shared Electrical and Plumbing/Gas Inspector positions. As partners in this new joint program, Hamilton officials have participated in this screening process. Based on the initial candidate pool, we made some minor modifications to the full-time Building Inspector posting in the hopes of attracting additional qualified candidates. These changes more closely align the job title and our expectations to what we need in this position for that individual to be effective. Since these inspectors will be working cooperatively under this shared model, we intend to provide both Boards of Selectmen with our consensus recommendations once we have preferred candidates for each of the positions. In the meantime, the current employees will continue to fulfill their respective roles.